



Manor Primary School

Manor Way

Ivybridge

Devon. PL21 9BG

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Website www.manor.devon.sch.uk

18th April 2018

Dear Parents

Please find attached the clubs and activities timetable for the Summer term. Please note that clubs will take place in the weeks commencing -

30th, 7th, 14th, 21st April / May

4th, 11th, 18th 25th June

Some clubs have limited places and these will be allocated by the teacher running the club. You may assume that your child is included in the club unless we advise you differently before the end of next week.

It is very important for parents to remind children before school that they have the club that day. Staff will keep a register for all activities. We expect the commitment of staff, who volunteer to run these clubs, to be matched by the children, who need to attend their chosen activity each week, especially as others may otherwise have taken their place.

Please remember that clubs should not be considered as childcare. If you are working, please ensure that alternative childcare arrangements are easily in place if required. We rarely cancel clubs and make every effort not to do so, but sometimes this can be unavoidable and, very occasionally, can happen at short notice.

If your child cannot attend a club on any particular week, please ensure this is clearly communicated to us, as otherwise a lot of time and worry can be spent by the volunteer running the club on trying to track the child's whereabouts.

When collecting your children from after-school activities, please wait outside the side entrance, at the Pre-School end, as the cleaning of the school can be disrupted when parents walk through the corridors.

Please return the slip below by Friday 20th April 2018 at the latest.

Yours sincerely,

Karen Dixon
Headteacher

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Please return this slip by Friday 20th April 2018

Clubs and Activities

My child Class would like to take part in the clubs listed below.

..... on

..... on

..... on

Signed Date